



CLIENT SERVICES & FEE GUIDE

2026 - 2027 EDITION

Clarity. Strategy. Resolution.

Practical, independent legal advisory and consultancy support for individuals and businesses, with clear scope, transparent pricing and a focus on resolving the problem in front of you.

A different way to access legal support

Lexmere Legal Advisory & Consultants provides practical legal information, document review, case assessment, research, strategy and consultancy support. The service is designed for clients who need a matter understood, organised and advanced without automatically committing to the cost and formality of instructing a solicitor for every stage.

Our role is to help you understand the position, identify the important issues, organise evidence and correspondence, develop a proportionate strategy and prepare clear written material. Where a matter requires a regulated solicitor, reserved legal activity or specialist representation, we make that boundary clear rather than pretending to provide a service that falls outside our remit.

What Lexmere is built around

- Clarity - turning complicated facts, correspondence and documents into an understandable position.
- Strategy - identifying realistic next steps, priorities, risks and options.
- Resolution - helping clients communicate effectively, challenge poor decisions, prepare complaints and move disputes forward.
- Proportionality - using the level of support the matter actually needs rather than defaulting to an expensive full-service legal model.
- Transparency - agreeing on scope and price before work begins wherever practicable.

Lexmere Legal Advisory & Consultants are particularly suited to people and small organisations who need informed, structured support with documents, disputes, complaints, policies, correspondence, case preparation and decision-making.

How we can help

Every instruction begins with the question: what does the client actually need? Lexmere can provide a single piece of focused work or ongoing advisory support.

Document review

Review correspondence, policies, contracts, notices, complaint responses and other documents; identify key points, inconsistencies, gaps and issues requiring attention.

Initial case assessment

A structured first review of the facts, documents and objectives, with an explanation of the apparent issues and sensible next steps.

Case review & strategy

A deeper assessment of chronology, evidence, correspondence and competing positions, followed by practical options and a recommended way forward.

Detailed advisory reports

A substantial written report bringing together the background, issues, evidence, relevant legal or procedural framework, risks and recommended actions.

Complaints & dispute support

Help structuring complaints, responses, escalation documents and resolution proposals for organisations, service providers, landlords, businesses and other disputes.

Correspondence support

Drafting or improving clear, professional letters and emails so the client's position, requested remedy and supporting facts are properly presented.

Policy & procedure consultancy

Reviewing existing policies and procedures for clarity, completeness and practical usability, and assisting with the development of improved business documentation.

Ongoing consultancy

Flexible advisory support for clients who have continuing matters, repeated document needs or require a consistent point of contact for strategy and written work.

Important: The precise scope is agreed upon for each instruction. Lexmere does not hold itself out as a firm of solicitors and does not undertake reserved legal activities unless lawfully entitled to do so. Court representation, conduct of litigation and other reserved work may require an appropriately authorised legal professional.

How Lexmere works

1. Tell us what has happened.

Provide the background, the outcome you want and the documents that matter.

2. We define the scope.

We identify the most proportionate service and confirm what is and is not included.

3. We review and analyse.

The facts, documents, chronology, evidence and relevant framework are considered together.

4. You receive clear work.

Depending on the instruction, this may be an assessment, document review, drafted correspondence, strategy or detailed report.

5. You decide the next step.

You remain in control. Further support can be commissioned only where it adds value.

Professional standards in practice.

- Confidential handling of client information, subject to the law and the agreed terms of engagement.
- Conflict checks and matter-acceptance checks are done before work is undertaken where appropriate.
- Clear identification of scope, exclusions, price and any third-party costs.
- A complaints process for concerns about Lexmere's own service.
- A regulatory-boundary check so clients are not misled about what Lexmere can lawfully provide.

Straightforward fees

Lexmere's pricing is designed to make focused professional support accessible. The following are the current guide prices established for the service. A specific quote or scope may be agreed upon where a matter is unusually large or complex.

£75 Document review Focused review of a document or defined document set.	£95 Initial case assessment An initial structured assessment of the matter.
£195 Standard case review A fuller review of facts, documents and next steps.	£350 Detailed advisory report Substantial written analysis and recommendations.
£75/hr Consultancy For additional or bespoke advisory work.	£295/pcm Retained advisory support Ongoing access within an agreed monthly scope.

VAT and third-party costs: Any applicable VAT status, disbursements or third-party charges should be confirmed in the individual quotation or terms of engagement.

How can the cost be compared?

Lexmere is intended to provide a lower-cost option for work that does not require a solicitor, or another authorised professional. For a neutral comparison, the table below uses the official 2026 and 2027 HM Courts & Tribunals Service guideline hourly rates for solicitors and other fee earners in National Band 2, which includes Leicester and Derbyshire.

Benchmark	2026/27 hourly figure	Lexmere's £75/hr is lower by
Grade D - trainee/paralegal/other fee earner	£142	about 47%
Grade C - solicitor/legal executive/equivalent	£200	62.5%
Grade B - 4+ years' experience	£247	about 70%
Grade A - 8+ years' experience	£288	about 74%

Illustrative examples

- Two hours of focused consultancy: **Lexmere £150**; National Band 2 Grade C benchmark £400; **illustrative difference £250**.
- Four hours of focused consultancy: **Lexmere £300**; National Band 2 Grade C benchmark £800; **illustrative difference £500**.
- Detailed advisory report: **Lexmere guide price £350**; if comparable solicitor time took three hours at the Grade C benchmark, £600; **illustrative difference £250**.

The comparison is illustrative only. A solicitor may quote a fixed fee, a different hourly rate, use a different grade of fee earner or include work that Lexmere cannot lawfully provide. The correct comparison is always between like-for-like scope.

Why clients choose a proportionate approach

Not every legal problem needs to begin with full solicitor instruction. Sometimes the immediate need is to understand a document, organise a chronology, identify what evidence is missing, prepare a complaint, improve a response, test the strength of a position or decide whether escalation is justified.

That is where Lexmere's model can be particularly useful: focused professional work first, with escalation to an authorised legal professional where the matter genuinely requires it.

What we will not blur

- Lexmere Legal Advisory & Consultants is not presented as an SRA-regulated solicitors' firm.
- Lexmere does not describe its consultants as solicitors unless an individual is in fact entitled to use that protected professional title.
- Reserved legal activities are not undertaken unless the person providing them is properly authorised or exempt.
- Where court conduct, rights of audience, conveyancing, probate activities, notarial work, administration of oaths or another reserved activity is required, the client may need a regulated provider.
- Lexmere's lower pricing reflects a different service model and scope; it should not be interpreted as offering regulated solicitor services at a discounted solicitor rate.

Client questions

Do I have to commit to ongoing support?

No. Lexmere can be instructed for a defined piece of work such as a document review or initial assessment. Further work is separately agreed.

Will I know the cost before work starts?

The intention is to agree the service, scope and price in advance wherever practicable. If the matter changes materially, additional work should be agreed upon rather than simply added without explanation.

Can Lexmere draft correspondence for me?

Yes, where this falls within the agreed advisory and consultancy scope. The purpose is to present the facts, issues, requested outcome and supporting material clearly and professionally.

Can Lexmere help me prepare before I instruct a solicitor?

Yes. A well-organised chronology, evidence set, document summary and clear statement of the issues can help a client understand what specialist assistance is required.

What if my matter needs regulated legal work?

Lexmere should identify that boundary and explain that an appropriately authorised legal professional may be required for that stage.

Start with clarity.

If you have a document, dispute, complaint, policy issue or developing matter and you are unsure what the sensible next step is, Lexmere can begin by helping you understand the position and the options available.

LEXMERE LEGAL ADVISORY & CONSULTANTS

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Regulatory note

This brochure describes Lexmere's advisory and consultancy services and is not a representation that Lexmere is a firm of solicitors or is authorised by the Solicitors Regulation Authority. Information in this brochure is general and does not itself create a client relationship. An engagement is subject to matter acceptance, agreed scope and the applicable terms of engagement.